



European Minifootball Federation Statutes

I. NAME, HEADQUARTERS, DURATION

- 1.1** The Federation shall be known as the European Minifootball Federation (EMF).
- 1.2** EMF is international non-governmental organization.
- 1.3** EMF which is non profit making, was created by founder members, associations/federations acting as legal entities and created in accordance with the laws and customs of their respective countries of origin. They have agreed to abide by the articles of these Statutes. These articles have been signed by their respective qualified representatives.
- 1.4** The Executive Committee shall determine the location of the registered office of EMF.
- 1.5** The duration of EMF is unlimited.

II. AIMS AND OBJECTIVES

Art. 2 EMF, as the minifootball governing body at European level, has the purpose to promote, supervise and direct minifootball in Europe, as a means to contribute to the positive development of society.

Art. 3 The Objectives of EMF shall be to:

- a) promote the practice of minifootball in Europe for example by educating and training referees and coaches, support of teams, support for minifootball for disabled people or by raising funds and to control the organisation of international competitions in Europe, both for national teams and club teams only for amateur players;
- b) archive and make public the results of all international competitions taking place in its territory;
- c) represent the interests of its members before the authorities, the other sport federations, the media and the public on European level;
- d) organise, promote and conduct at the European and international level competition activities, tournaments, championships and nations' cups for all sport categories;
- e) establish rules for practising and organizing the sport activities within EMF;

- f) identify, promote and consolidate procedures, practices and methods for development of minifootball in Europe;
- g) represent to all international institutions and liaise with other organizations sharing similar aims and objectives;
- h) assist its Members in strengthening the capacity building and their position at the national level;
- i) undertake in close co-operation with the national organisations, associations/ federations, and respecting their prerogatives, any activity of common interest likely to encourage the development of minifootball at all levels and in all parts of Europe;
- j) support the establishment and the activity of the minifootball associations/federations in every country with a view to promote minifootball at the local, national, European and international level;
- k) promote the minifootball as a tool for health-enhancing physical activity, development, equal opportunities education, training, social inclusion and integration through sport and combating discrimination in sport;
- l) encourage adult minifootball participation in female, disabled and BME (Black and Minority Ethnic) groups;
- m) contribute to the development of the European dimension in grassroot sport, based on its social, health and community benefits, by promoting fairness and openness in sporting competitions and by protecting the physical and moral integrity;
- n) promote dialogue and exchange of best practices in the existing cooperation framework, as regards racism and xenophobia;
- o) develop specific services for its Members, and provide them with assistance, training and support;
- p) encourage young people's volunteering in sport;
- q) ensure the reintegration of professional athletes into the labour market at the end of their sporting careers;
- r) establish quality criteria for sport facilities;
- s) develop cooperative partnerships at the European and international level;
- t) fight against raising performance levels through the administration of forbidden substances such as doping, any kind of corruption, bribery or undue influence, including receiving, offering or accepting any kind of undue advantages or gifts, shall be subject to sanctions pursuant to the EMF regulations;
- u) improve efficiency and effectiveness of the functioning of the national and European institutions in sport field;
- v) establish rules for practising and organizing the sport activities.

Art.4 EMF shall seek to achieve its objectives by implementing any measures it deems appropriate, such as setting down rules, agreements, programmes or conventions.

Art.5 The objects of EMF shall be pursued without political, religious or racial considerations. EMF shall act against any form of discrimination or violence in sport.

Art.6 EMF shall pursue the above purposes solely and directly in a non-for-profit manner.

Art.7 EMF shall not act for its own gains and shall not primarily pursue economic goals of its own. The resources of EMF may only be used for the purposes which are in accordance with these Bye-Laws.

Art.8 Other objectives may be defined by the General Assembly.

III. MEMBERS

Art.9 Regarding the status of an EMF member, the following rules apply:

- a) Membership shall be open to all European national minifootball associations/ federations.
- b) Admission and exclusion of members shall be decided on by the General Assembly.
- c) Admission and exclusion of associations/federations from other continents shall require a majority of three quarters of the members present at the General Assembly.

Art.10 Members shall recognize the EMF statutes and regulations as well as decisions reached by its bodies. They shall pass this obligation on to their members and require their members to pass it on in turn.

Art.11 Members that fail to meet their obligations in spite of written admonition may be suspended by the Executive Committee.

Art.12 Membership shall end by dissolution, withdrawal or exclusion of the association/federation. Withdrawals can be made only at the end of a year upon 6 month's advance notification.

Art.13 A Member whose membership has been terminated as above, shall have no claim on the assets of EMF.

Art.14 The Executive Committee may admit a national association/federation into membership on a provisional basis. A decision on full admission must be taken at the next General Assembly. The same situation will be follow for adopting temporary exclusion.

Art.15 Members shall have the following rights:

- a) to be informed regularly about major decisions of the EMF activity;
- b) to take part in and exercise their voting rights at the General Assembly;
- c) to draw up proposals for the agenda of the General Assembly;
- d) to propose candidates for the election of the President of EMF, the members of the Executive Committee and members special committees;
- e) to take part in the European or international competitions organized by EMF;
- f) to take part in different events, meetings, conferences on behalf of EMF;
- g) to support the organization of national and European competition system in accordance with the mandate of EMF;
- h) to exercise all other rights arising from the Statutes, regulations, directives and decisions of EMF;
- i) to participate and benefit from development assistance programme elaborate by EMF.

Art.16 Members shall have the following obligations:

- a) to comply at any time unreservedly with statutes and regulations as well as directives and decisions reached by EMF and its bodies. They shall pass this obligation on to their members and require their members (leagues, clubs, players and officials) to pass it on in turn;
- b) to respect the Laws of the Game as decided by EMF;
- c) to pay for financial obligations according to the commitments they have assumed;
- d) to take part in the European or international competitions organized by EMF;
- e) to answer to requests of the Executive Committee with the deadline;
- f) to allow the special commissions appointed by EMF to check the activity at the national level.

Members that fail to meet their obligations in spite of written admonition may be suspended by the Executive Committee.

Art.17 Exploitation of Rights

- 1) EMF and its Members are the original owners of all of the rights emanating from competitions and other events coming under their respective jurisdiction, without any restrictions as to content, time, place and law. These rights include, among others, every kind of financial rights, audiovisual and radio recording, reproduction and broadcasting rights, multimedia rights, marketing and promotional rights and incorporeal rights such as emblems and rights arising under copyright law.
- 2) The Executive Committee shall issue regulations governing the implementation of these rights.
- 3) The rights referred to the paragraph (1) can be assigned by EMF, under the law.

IV. ADMINISTRATION OF EMF

Art.18 The organs through which EMF may act shall be:

- 1) **the General Assembly;**
- 2) **the Executive Committee;**
- 3) **the President.**

Section I: General Assembly

Art.19 The General Assembly is the meeting attended by all the Members of EMF, with one delegate per affiliated national association/federation, with the right to vote.

Art.20 The General Assembly of EMF shall hold sovereign powers within the limits of its responsibilities in accordance with the provisions of these Bye-Laws.

Art.21 Only a General Assembly regularly convened has the authority to exercise its powers.

Art.22 The General Assembly may be Ordinary or Extraordinary.

Art.23 Powers of the General Assembly

- a) adopts or amends the Statutes, regulations and directives of EMF;
- b) admits, suspends or expels a Member;
- c) approves the minutes of the last meeting;
- d) approves the budgets, financial statements and the activity report;
- e) elects the President and the members of the Executive Committee;
- f) receipt and consideration of the President's and Executive Committee's report;
- g) consideration of proposals for the dismissal of a member of the Executive Committee;
- h) grants the title of honorary membership of EMF;
- i) declares the dissolution of EMF;
- j) exercises any other competence specifically attributed to it by the Statutes, regulations and directives of EMF.

Art. 24 Sessions

- 1) The General Assembly shall hold ordinary sessions once a year, in principle, during the month of September. It shall fix the place of its ordinary sessions at the very latest during the prior session.

- 2) The member federations shall be informed of the agenda at least 14 days before the date of the ordinary session of the General Assembly.
- 3) At the written request of at least two-thirds of member national associations/federations with voting right demands it in writing stating the reasons or at the proposal of the Executive Committee, an extraordinary session of the General Assembly shall be convened to take place no earlier than 45 days and no later than 60 days after the request. In such cases, the President and the Secretary General shall decide the location of such extraordinary session.
- 4) The member federations shall be informed of the agenda at least 30 days before the date of the extraordinary session of the General Assembly.

Art. 25 Procedures

- 1) The President of EMF shall chair the General Assembly.
- 2) In the absence of the President, the Vice-President shall replace him and chair the General Assembly with all the powers and responsibilities of the President.
- 3) All members have one vote. In the event of a tie in any vote, the Chairman of General Assembly shall have a casting vote.
- 4) Motions submitted past the deadline or in the course of the General Assembly may only be dealt with at the discretion of a majority of two-thirds of the members present at the General Assembly concerned. The Chairman may require that any motions and proposed amendments submitted during the General Assembly be presented in writing to be admitted for consideration. Statute amendments, changes to the headquarters site or dissolution of EMF may not be the subject of such motions.
- 5) Each member shall have one vote. It may delegate a maximum of three representatives including Members of Executive Committee (if they are represented in that organ) to the General Assembly. Delegates' names shall be communicated to EMF in writing with the registration and delegates must be able to prove their identity. For an extraordinary General Assembly, the Executive Committee may reduce their number.

Art.26 Quorum

- 1) The quorum for general business of the General Assembly shall be 50% (fifty per cent) of the Members presenting and having voting rights.
- 2) The quorum for business entailing changes of these Statutes or the dissolution of EMF shall be 2/3 (two thirds) of the Members members presenting and having voting rights.
- 3) Absent the quorum, a second General Assembly shall be held 24 hours after the first was due to convene, with the same agenda. In that second General Assembly, no quorum is required, unless an item on the agenda proposes the amendment of the EMF Statutes, the election of the President, the expulsion of a member or the dissolution of EMF.

Art.27 Voting

- 1) A member that has not fulfilled its financial obligations towards EMF shall not have the right to vote. Decisions in that respect shall be taken by the Executive Committee and announced at the beginning of the General Assembly.
- 2) No one shall have the right to represent more than one member.
- 3) The voting can be done by show of hand, voting machines or ballot papers.
- 4) Voting by proxy or letter is not allowed.
- 5) Save any indication to the contrary in these Statutes, all decisions shall be made by the majority of the votes validly cast by the official delegates who have voting rights.
- 6) Illegible, void, blank or improper votes, and abstentions shall not be included in the count of validly cast votes.
- 7) Representatives of national or supra-national organisations and personalities may attend the General Assembly as observers or EMF's guests without the right to vote.
- 8) Members who have an actual or potential conflict of interest should not take part in the

deliberation or vote on this matter.

- 9) Voting shall be open, unless the General Assembly decides otherwise.

Art.28 Elections

- 1) Save any indication to the contrary in these Statutes, elections are held on the basis of the simple majority.
- 2) Election of the President is held on the basis of the absolute majority (50%+1) of the votes validly cast. In the event the absolute majority is not reached in the first round, a second round will be organised, under the rule of the relative majority (the highest number of votes). In the event of a tie, a third round shall take place after the elimination of the candidate who has obtained the least number of votes in the second round; this procedure shall continue until only one candidate remains. In case of persisting equality between candidates, they shall be separated by drawing lots.
- 3) Illegible, void, blank or improper votes, and abstentions shall not be included in the count of validly cast votes.
- 4) Voting for elections shall always be carried out by secret ballot whenever there is more than 1 (one) candidate for the office up for election.
- 5) In the event there is only one candidate for the position being filled, the election will be carried out by acclamation, unless an election by secret ballot is requested by at least 2 (two) Members having voting rights.
- 6) Voting by proxy or letter is not allowed.

Section II: Executive Committee

Art.29

- 1) The Executive Committee is EMF's executive body. It is responsible for all tasks not expressly assigned to General Assembly by law or statutes.
- 2) The Executive Committee shall not include more than one representative of the same Member association/federation.
- 3) Each Member applies its own procedure to designate its representative.
- 4) The Executive Committee shall consist of 7 (seven) members:
 - the President,
 - the Vice-President,
 - the Secretary General,
 - 4 (four) additional members.
- 5) The President shall be entitled to propose candidates for Vice-President and Secretary General.

Art. 30 Term of office

- 1) The term of office of the members of the Executive Committee elected by a General Assembly shall be five years. All members shall be eligible for re-election.
- 2) If a vacancy occurs, the next General Assembly, in an ordinary session, shall elect a replacement for the remaining term of office. If the vacancy occurs in the final year of a term of office, no replacement shall be elected.
- 3) The Executive Committee members who, during their term of office with EMF, lose their position with the Member which they represent shall continue to sit on the Executive Committee until the next General Assembly, unless the relevant Member objects. In this case, the Member concerned shall designate a substitute that will sit for the remainder of the term.

Art. 31 Powers of the Executive Committee

- a) implements the development strategy of EMF;
- b) execution of all decisions taken by the General Assembly;
- c) prepares and convenes Ordinary and Extraordinary General Assemblies;
- d) represents and commits EMF with regard to third parties;
- e) management of EMF;
- f) makes recommendations to the General Assembly on the affiliation of new members;
- g) appoints any commission it deems necessary at any time;
- h) appoints the chairpersons and members of the Commissions;
- i) defines the organisational structure;
- j) appoints or dismisses the Administration.

Art.32 The Executive Committee shall have the power to make decisions on all matters which do not fall within the legal or statutory jurisdiction of the General Assembly or other bodies by the Statutes, regulations and directives of EMF.

Art.33 In accordance with a set of organisational regulations issued by it, the Executive Committee shall be authorised to delegate management, either fully or partly, to the President, to one or more of its members and/or to the Administration. This set of organisational regulations shall govern the management, define the necessary posts, outline the corresponding duties and govern reporting.

Art.34 Eligibility

- 1) The candidates must have reached the age of majority in their own country, and be in full possession of their civil rights.
- 2) A person aged 75 or more shall not be eligible for election or re-election.
- 3) The candidates must be designated by, or delegates of the Member they represent.
- 4) General requirements to be met by candidates:
 - submission of a curriculum vitae;
 - proof of command of the EMF language;
 - commitment to be available for meetings and activities within the customary timeframe.
- 5) The candidates must be present in the General Assembly for the election.

Art.35 Elections

- 1) Candidates shall be nominated not later than one month before the respective General Assembly, otherwise a two-third majority shall be required for admission at the General Assembly.
- 2) Nominations that arrive after the deadline shall not be taken into consideration. If no candidate has been nominated within the deadline or if a nominee is no longer a candidate on the day of the General Assembly, candidates may be nominated at the General Assembly. If there is no candidate, the senior member of General Assembly shall act as Chair until the next General Assembly.
- 3) Each candidate for President runs together with a candidate for Vice-President and a candidate for Secretary General on the same list.
- 4) The General Assembly elects at the same time and together with the President of EMF, the Vice-President and the Secretary General.
- 5) The list of members for previous positions shall be promote by the candidate for the President position and shall be accompanied by a written acceptance to confirm their presence on the list.
- 6) Candidates shall not be eligible to stand for election in more than one list otherwise the applications shall be considered null and void.

7) The other 4 members of the Executive Committee shall be individually elected.

Art.36 Meetings

- 1) The Executive Committee shall as a general rule meet in principle twice during each year of its period of office. It shall be convened by the President. At the request of at least four voting members, the President shall convene a meeting of the Executive Committee within two weeks of such a request being made.
- 2) The Executive Committee shall have a quorum of half plus one of its voting members, including the President or, in his absence, a Vice-President.
- 3) A member of the Executive Committee or the President shall not take part in the deliberation of any matter or point of issue involving the Member association/federation and/or a club affiliated to the Member association/federation with which he is associated, or in any case in which a conflict of interest exists.
- 4) Decisions of the Executive Committee shall come into immediate force, unless the Executive Committee decides otherwise.
- 5) The Executive Committee may suspend a member of the Executive Committee or a member of another Commission until the next Ordinary General Assembly where it considers that person to have committed a gross dereliction of duty or an act of improper conduct.
- 6) The Executive Committee may remove from office a member of a Committee and appoint a replacement for the remaining period of the term of office where it considers that person to have committed a gross dereliction of duty or an act of improper conduct.
- 7) Such decisions shall be made if supported by three-quarters or more of all voting members of the Executive Committee. A member of the Executive Committee affected by the decision shall not be entitled to take part in the deliberations or vote.

Section III: President

Art.37 The President shall represent EMF.

Art.38 The President shall chair the General Assembly sessions and Executive Committee meetings.

Art.39 In the event of a tie in any vote, the President shall have the casting vote.

Art.40 The President shall represent EMF in court, as plaintiff or defendant, as well as in financial matters. If he should be unable to attend, the Vice-President shall exercise these rights without requiring any special authorization.

Art.41 The President is furthermore responsible for:

- a) coordination the programmes and activities of EMF;
- b) chair the all General Assembly sessions and Executive Committee meetings, with the right of vote;
- c) assures the efficient functioning of EMF;
- d) sets the duties and responsibilities of the other members of the Executive Committee according to purpose and objectives of EMF;
- e) relations between EMF and its Member associations/federations;
- f) relations between EMF and political bodies and international organisations;
- g) implementing the decisions of the General Assembly and the Executive Committee through the Administration;

- h) represents and commits EMF with regard to third parties;
- i) supervising the work of the Administration.

In carrying out these responsibilities, the President shall consult with the Executive Committee.

The President shall have the power to make decisions on all matters which do not fall within the legal or statutory jurisdiction of the General Assembly, Executive Committee or other bodies by the Statutes, regulations and directives of EMF.

Section IV: Commissions

Art.42 The Commissions are EMF's technical bodys. It is subordinate to the Executive Committee, which may assign to it areas of authority and responsibility in addition to those laid down in the EMF statutes and regulations.

Art.43 Based on proposals submitted by the President, the Executive Committee shall elect the Chairman, one Vice-Chairmen and the members of each Commission for a two-year term.

Art.44 A person aged 75 or more shall not be eligible for election or re-election.

Art.45 The Commission shall, in principle, be chaired by a member of the Executive Committee. The Executive Committee may decide otherwise.

Art.46 The Executive Committee shall determine the other Commissions and the number of members of each Commission.

Art.47 The Chairman shall represent his Commission. In consultation with the Administration, the Chairman of a Commission shall set the dates of meetings, be responsible for the proper conduct of business and regularly report to the Executive Committee on the Commission's work.

Art.48 Commissions shall advise the Executive Committee. The Executive Committee may delegate certain of its duties to a Commission.

Art.49 The Executive Committee shall draw up terms of reference for the work of each Commission.

V. ADMINISTRATION

Art.50 The mission of the Administration is to implement the decisions made by the General Assembly and the Executive Committee, and carry out all the administrative duties of EMF, under the supervision of the Executive Committee.

Art.51 Members of the Administration do not have voting rights.

VI. FINANCES

Art.52 Funds

These shall consist of membership fees and sums properly payable as well as all gifts, donations, subventions and grants from local, national or European level given in support of either the general aims or a specific aim of EMF.

Art.53 Annual auditing of the accounts

- 1) The EMF financial year begins on January 1st and ends on December 31st.
- 2) The internal auditor will officially examine EMF's financial management each year.

VII. FINAL PROVISIONS

Art.54 Official and working language

- 1) EMF's official language is English.
- 2) EMF's working language is English.

Art.55 Reference language

In case of any dispute about the interpretation of the text of the statutes and the internal regulations, the English text will be deemed authentic.

Art.56 Reference to the internal regulations

The method for enforcement of these statutes, as well as all cases not envisaged in them, shall be determined by the internal regulations.

Art.57 Proposals to amend the statutes

- 1) The General Assembly may discuss an amendment to the statutes at the request of an organisation with the status of active member, or at the request of the Executive Committee.
- 2) Proposals for amendment must be published in their final form in the detailed agenda of the General Assembly.

Art.58 Voting on amendments to the statutes

- 1) Two thirds of the organisations with the status of active members must be represented for an amendment to the statutes to be submitted to the vote of the General Assembly.
- 2) An amendment can only be accepted by a majority of two thirds of the votes cast.
- 3) By votes cast should be understood that it means «yes», «no», «abstention».

Art.59 Dissolution of EMF

- 1) Two thirds of the organisations with the status of active members must be represented for a proposal for the dissolution of EMF to be submitted to the General Assembly.
- 2) Dissolution can only be pronounced by a majority of two thirds of the votes cast.
- 3) By votes cast it should be understood «yes», «no», «abstention».

Art.60 Liquidation of property in the event of dissolution

In the event of dissolution, the General Assembly will appoint one or several commissioners responsible for the liquidation and the allocation of EMF's property and assets.

Art.61 Interpretation of the Statutes

In case of a dispute over the interpretation of the statutes, the General Assembly shall decide.